



Macon Milledgeville Regional
Habitat
for Humanity®

Volunteer Handbook

Construction | ReStore | Office

690 Holt Ave., Macon, GA 31204

Office: (478) 745 - 0630

www.mmrhabitat.org

volunteer policies

Volunteer Registration

We use GivePulse for volunteer management. Create a GivePulse account, complete the Volunteer Orientation & required Liability Waiver, then sign up for volunteer events. Find us here:



Eligibility

Ages 18 and over: welcome to participate in all activities associated with MMRHFH.

Ages 16 - 17: allowed to participate in construction work. They may paint or landscape with a guardian's supervision. They are restricted from participating in any ultra-hazardous activity such as excavation, demolition, working on rooftops, or using power tools. They are allowed to volunteer in the MMRHFH ReStore and participate in MMRHFH Neighborhood Revitalization activities such as cleanups.

Under 16: Allowed to participate in limited worksite activities with a guardian's supervision. They are not allowed on the worksite while any power tools are in use. They are allowed to volunteer in the MMRHFH ReStore and participate in MMRHFH Neighborhood Revitalization activities such as cleanups with guardian's supervision.

Volunteer Records

Macon Milledgeville Regional Habitat for Humanity will maintain a copy of your timesheet and your Volunteer Application for 5 years. Volunteer service verification will be provided within 2 business days of a request made to the Outreach Manager.

Confidentiality

In the course of volunteering, volunteers may deal with confidential information about others. All volunteers must be willing to agree to keep such information in the strictest confidence. Office volunteers are required to complete a background check.

Smoking

Smoking in the workplace is prohibited except in designated smoking areas. For information regarding the location of smoking areas, consult with the site supervisor.

Volunteer Hours

Office: Monday - Friday, 9:00 am – 4:00 pm

ReStore: Tuesday – Friday 10:00 am – 4 pm

Saturday 9:00 am – 3 pm

Construction: Times coordinated with Outreach Manager & Construction team

Termination

Volunteers must accept that the relationship between MMRHFH and its volunteers is an “At Will” arrangement and may be terminated at any time without cause by either the volunteer or MMRHFH.

Image Release

Volunteers are requested to allow MMRHFH to use your likeness, voice, and/or words in television, radio, film, or any form to promote activities of MMRHFH. If you would like to not be photographed or quoted, please notify a staff member to waive this release. Not signing an image release does not preclude an individual from volunteering.

Emergency Closings

MMRFH strives to ensure the safety of all volunteers. In the event of inclement weather and the MMRHFH office should close, the assigned supervisor or the Outreach Manager will notify volunteers scheduled to perform service via phone of the closing. Closings will be posted on Facebook.

Safety

MMRFH aims to provide a safe and healthy environment for all volunteers. Hard hats, safety goggles, gloves, and vests are provided as warranted. If a volunteer is injured during the volunteer's service, the volunteer must notify his or her supervisor immediately. Seek immediate attention for any injury, no matter how small, and report the injury to a house leader or MMRFH staff member. Volunteers should also complete an incident report and submit the report.



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volunteer policies cont.

Dress Code

Construction

Must-have: Closed-toe shoes with good grip on the sole. Boots are preferred. Please wear long shorts or pants and a t-shirt or long sleeve shirt. We recommend bringing hats, sunscreen, bug spray, and work gloves.

Restore

Please wear shoes that you can walk in comfortably and clothing that can withstand moving furniture and large items.

Office

Business casual attire. Please dress modestly.

Not allowed

Open-toe shoes, sleeveless shirts inclusive of tank tops, tube tops, spaghetti strap tops, sports bras, and halter tops are not allowed. No suggestive sayings or profanity are allowed on any shirt. Pants and/or shorts must not be tight-fitting. Shorts are allowed but must be no higher than mid-thigh. No mini shorts are allowed. Undergarments must be covered. No skirts and dresses allowed in the ReStore or on the construction site. Fishnet and sheer shirts of any kind are not allowed. Dangling and bulky jewelry of any type are not allowed.

Donate to cover the cost of volunteer supplies

You can help cover the cost of the supplies needed on your volunteer day by donating! Visit www.mmrhabitat.org to provide for needed supplies. Contact an Outreach Manager for more information.

Each day on the construction site is different, and not everyone will use the same materials. Your donation to cover the cost of an item does not guarantee your use of it as we work together to accomplish different tasks.

Volunteer Opportunities

- ReStore: Donation pickup, warehouse support, stocking shelves, pricing, housekeeping, customer sales & service, and ReStore events such as annual ReStore Customer Appreciation Day
- Construction: New and rehab construction, general maintenance, material handling and delivery, empty building lot maintenance, and provide job site volunteer meals.
- Office: Conduct filing, data entry, and general clerical support to Office Manager.
- Neighborhood Revitalization: Provide support with community development projects and work within focus neighborhoods.
- Development/Fundraising: Grant writing, campaign support, donation thank you letters & invoices
- Special Events: Assist with MMRHFH events including Light More Homes Christmas Light Show, Home Court Pickleball Tournament, and Women Build.
- Facility Maintenance: Cleaning, maintenance, and repair support for MMRHFH's outdoor facilities, offices, HabiShop, ReStore, and meeting space at 690 Holt Avenue.
- Family Support: Provide support services to families before and after families become homeowners. Serve on the family selection committee and conduct home visits with staff. Help with house dedications.
- Teach: Be a volunteer faculty member. Teach MMRHFH's homeowner home maintenance and home safety workshops.



About MMRHFH

Mission: Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities, and hope.

Macon Milledgeville Regional Habitat for Humanity (MMRHFH), formerly Macon Area Habitat for Humanity, has been building homes, communities, and hope since 1986. Founded by a Sunday School class at Northminster Presbyterian Church as a faith-driven response to the need for affordable homeownership, the organization completed its first Habitat home in 1987 and has grown into a regional leader in affordable housing.

In 2026, following two years of successful collaboration, Macon Area Habitat for Humanity and Habitat for Humanity Milledgeville-Baldwin County officially merged to form Macon Milledgeville Regional Habitat for Humanity. Together, the two affiliates represent more than 70 years of local Habitat service and have partnered with more than 180 families through affordable homeownership and critical home repair programs across Macon-Bibb, Jones, and Baldwin counties.

MMR Habitat also operates the Habitat ReStore, which opened in 2006. Revenue from the sale of donated new and gently used home improvement materials helps fund the construction of affordable Habitat homes, allowing every purchase to directly support our mission. Guided by Habitat for Humanity's mission of seeking to put God's love into action, MMR Habitat brings together volunteers, donors, community partners, and future homeowners to build homes, communities, and hope throughout Macon and Milledgeville.

HOMEOWNERSHIP

Macon Milledgeville Regional Habitat for Humanity builds houses in partnership with families who demonstrate a need for housing, the ability to pay, and also a willingness to partner. These homes are sold, not given, to approved homeowner applicants. Moving into and owning a Habitat home improves the quality of life for its residents, not only in their physical surroundings but also by instilling a sense of pride and responsibility which comes with homeownership.



contact us

Office and ReStore:

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Macon, GA 31204

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Website: mmrhhabitat.org

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